

Meeting Minutes for Academic Policy Committee Special Meeting (Monday, January 22, 2018)

Generated by John Weetman, Principal on Monday January 22, 2018

Reviewed by Karen Olson, Secretary on Tuesday January 23, 2018

- I. Meeting called to order at 5:35 PM**
- II. Determination of a Quorum**
 - a. Members present**

Quorum established with members present: Tim Kelly, Karen Olson, Mike Taylor, Jodi Vandike, Lisa Tcheripanoff, Amanda Leonard, Paul Page and Emily Hardy
 - b. Members absent**

Kelly Schoolfield
- III. Approval of Agenda**
 - a.** Motion by Emily Hardy, second by Lisa Tcheripanoff to approve the agenda. Motion carries unanimously
- IV. Approval of Minutes**
 - a.** Motion by Karen Olson, second by Jodi Vandike to approve the minutes for October 2, 2018. Motion carries unanimously.
- V. Introduction of APC to Audience**
 - a.** Danielle Page, Eric Rains and Kim Mattison
- VI. Persons to be heard on non-agenda item**
 - a.** None
- VII. Administrative Report**
 - a.** Fall Session Survey Results
 - i.** 253 students signed up for sessions (41 responses, 21% of our 197 parents responded)
 - ii.** 93% of parents surveyed strongly agreed or agreed that they felt their child enjoyed the sessions that were provided
 - iii.** 93% of parents surveyed strongly agreed or agreed that they found the online registration user-friendly
 - iv.** 95% of parents surveyed strongly agreed or agreed that they felt the \$5.00 per hour material cost of sessions was a fair price
 - v.** 82% of parents surveyed strongly agreed or agreed that they liked the color block schedule with the option of extension sessions before and after
 - vi.** 44% of parents surveyed strongly agreed or agreed that they would rather choose their child's sessions individually and build their own schedule
 - b.** Winter Sessions
 - i.** 536 Session sign-ups occurred with 178 sessions offered
 - c.** Fall Session Volunteer Report
 - i.** 22 volunteers volunteered 61 hours
 - d.** Shop Update
 - i.** Continued work is needed on the title of the property

- ii. Working on application for fire and life safety plan review
- e. Administrative Regulation AR 1240 Volunteer Assistance
 - i. Tabled until it is adopted

VIII. New Business

- a. Reimbursement paperwork – Schoolfield
 - i. Tabled until next meeting
- b. APC Election 2018
 - i. APC Chair appointed election committee (Jodi Vandike, Eric Rains, and Danielle Page) reported that six candidates had submitted their names for the 2018 election

IX. Action Business

- a. Principal Evaluation

X. Committee Reports

- a. BUDGET ADVISORY COMMITTEE – Tim Kelly (Chair)
- b. BUILDING COMMITTEE – Tim Kelly (Chair) and all APC members
- c. BY-LAW COMMITTEE - Lisa Tcheripanoff (Chair), Karen Olson member
- d. CURRICULUM COMMITTEE – Kelly Schoolfield (Chair), Bettina member
- e. HIGH SCHOOL OPPORTUNITIES COMMITTEE - Lisa Tcheripanoff (Chair), Jodi Vandike
- f. PARENT INVOLVEMENT / EVENT COMMITTEE – Karen Olson (Chair), Amanda Leonard and Lisa Tcheripanoff members
- g. WRITTEN POLICIES COMMITTEE – Emily Hardy (Chair) Tim Kelly, Lisa Tcheripanoff and Karen Olson members
- h. SESSION COMMITTEE – Jodi Vandike (Chair) Karen Olson and Lisa Tcheripanoff members

XI. Future Agenda Items

- a. Board Retreat Review

XII. Adjournment

- a. Motion to adjourn by Jodi Vandike, second by Paul Page at 7:45 PM motion carries unanimously