

**Meeting Minutes for Academic Policy Committee Annual Meeting (Monday October 7, 2019)**

*Generated by John Weetman*

*Reviewed by Paul Page, Secretary*

- I. Meeting called to order at 5:35 PM**
- II. Determination of a Quorum**
  - a. Members present**

Quorum established with members present: Lisa Tcheripanoff, Karen Olson, Raylene Sinnett, Paul Page, Jodi Vandike and Brandy Crum.
  - b. Members absent**

Amanda Leonard
- III. Approval of Agenda**
  - a.** Motion by Karen Olson, second by Brandy Crum to approve the agenda. Motion carries unanimously.
- IV. Approval of Minutes**
  - a.** Motion by Karen Olson, second by Jodi Vandike to approve the minutes for August 5, 2019. Motion carries unanimously.
- V. Introduction of APC to Audience**
  - a.** Kami Heisterman and Eric Rains
- VI. Persons to be heard on non-agenda item**
  - a.** NA
- VII. Administrative Report**
  - a.** Field Trips Debrief
    - i.** Talkeetna Train Ride Friday September 6<sup>th</sup> – 39 attendees
    - ii.** Kennecott Educational Trip September 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup> – 34 attendees
    - iii.** Family Fun Day Hike October 5<sup>th</sup> – 40 people signed up, next year tickets will sign-up basis and distributed before event.
  - b.** Sessions
    - i.** 255 Participants
    - ii.** 712 Spots Filled
    - iii.** 95 Waitlist Registrations
  - c.** Performance Evaluation for Alaska’s Schools (PEAKS) Participation Rate
    - i.** Alaska Law respects that parents have the right to exclude their students from participation in statewide assessments.
    - ii.** 205 students (77%) opted out

- iii. In an attempt to increase participation rate, Twindly will reinforce the importance of taking the test along with new scheduling ideas and incentives for participating.
  - d. Enrollment/Budget
    - i. Enrollment to date is 475
    - ii. Un-audited FY19 carryover \$744,512 which includes the forfeited allotment.
  - e. Correspondence letter from parent
    - i. Letter presented from a parent that left Twindly after 5 years thanking everyone for supporting their family on their educational journey and stated they will continue to recommend families to Twindly Bridge.

**VIII. New Business**

- a. Graduation Date/Time/Location
  - i. Need to poll parents to see if the time should be moved from 7:00 PM to earlier in the afternoon.
  - ii. Motion by Brandy Crum, second by Jodi Vandike to have school's graduation May 14<sup>th</sup> at the Glenn Massay Theater. Motion carries unanimously.
- b. Winter Performance/Time/Location
  - i. Motion by Jodi Vandike, second by Paul Page to have school's Music Performance November 21<sup>st</sup> at 7:00 PM at the Glenn Massay Theater. Motion carries unanimously.
- c. September and January APC Meetings
  - i. September meeting options will be discussed next August
  - ii. Motion by Brandy Crum, second by Raylene Sinnett to approve Monday January 6<sup>th</sup> 2020 for the January APC Meeting. Motion carries unanimously with Karen Olson in abstention.
- d. APC Retreat November 1<sup>st</sup>
  - i. 9:00 AM to 3:00 PM
  - ii. Goal Setting and team building with staff
- e. Custodial Needs
  - i. Motion by Paul Page, second by Jodi Vandike to approve an additional half time custodial position to address additional square footage. Motion carries unanimously.

**IX. Action Business**

- a. NA

**X. Committee Reports**

- a. BUILDING COMMITTEE – Paul Page (Chair), and all APC members. Room See walkthrough with electrician needed for determination of electrical needs.
- b. CURRICULUM COMMITTEE – Raylene Sinnett (Chair), new certified teaching

members: Cathy Lee and Kim Howell plus other members that signed up at Jumpstart.

- c. PARENT INVOLVEMENT/EVENT/HIGH SCHOOL OPPORTUNITIES COMMITTEE – Karen Olson (Chair), Amanda Leonard, Lisa Tcheripanoff, Raylene Sinnett, and Brandy Crum members. Volunteer of the month: Jacqueline & Jason Justis
- d. WRITTEN POLICIES COMMITTEE – Brandy Crum (Chair), Karen Olson, Lisa Tcheripanoff and Raylene Sinnett members.
- e. SESSION COMMITTEE – Karen Olson (Chair), Jodi Vandike, Brandy Crum, Lisa Tcheripanoff and Amanda Leonard members:
- f. ACTIVITY FUNDS COMMITTEE – Karen Olson (Chair), Brandy Crum, Lisa Tcheripanoff and Jodi Vandike members: Spirit wear and shirt press orders have been increasing.

**XI. Future Agenda Items**

- a. Possible Field Trips: Klondike Trail, Alyeska, February 7<sup>th</sup> Harry Potter at PAC

**XII. Adjournment**

- a. Motion to adjourn by Jodi Vandike, second by Paul Page at 7:45 PM motion carries unanimously